

Alifba Weekend School Guidelines: Students and Parents/Guardians

- Class starts at 10AM. Please ensure that students arrive on time so they don't miss any parts of the lesson. This will allow your child to follow the rest of the lesson and maximize their learning. It will also prevent and limit the number of distractions during the class. Every time a student walks into class late, the lesson flow is interrupted.
- Students are encouraged to bring their own water bottles to school. We have water fountains where they can refill their bottles during the breaks in between class. For their safety and in order to limit class interruptions, teachers will not allow students to leave the classroom when classes are in session to use the water fountain. Students are welcome to drink from their water bottle during class time and from the water fountain during their breaks in between classes.
- Cellphones and cellphone usage during class are prohibited. Taking phone calls or replying to messages during class time goes against the school's guidelines. Cellphones must be turned off or silenced and placed out of sight. Students and parents/guardians may use the school's number as an emergency number. If there is an emergency, parents/guardians can call our number and we will inform the student.
- Students must refrain from bringing toys and other similar forms of entertainment to school. They are a distraction for the student as well as his/her peers during class time. They can also cause fights among students.
- If a parent/guardian has a question about the student's studies, performance, etc. please talk to the school principal and she will arrange an appropriate time for you to talk to your child's teacher. Talking to the student's teacher during class time may interrupt their lesson and take away valuable learning time.
- If a parent/guardian needs to pick up a student before the end of the school day, please talk to the principal first. For safety purposes, please refrain from going to the student's class. This helps us keep track of our students' whereabouts.
- We rent the school building from 10AM to 1:30PM. We are required to leave the premises as soon as our allotted time is over. Please pick up your child at 1:30 or soon after to allow the custodian to clean up and close the school's doors and gates.
- To maximize the students' learning, we ask that parents/guardians support the school and teachers' efforts by:
 - making sure the student arrives on time
 - making sure the student has brought his/her book(s), folder, school supplies (pencil/pen, eraser, sharpener, etc.) and any other necessary items.
 - keeping absences to a minimum. We have very limited time with the students, so absences make a big difference.
 - ensuring the student is doing his/her homework and reviewing his/her lessons at home.
 - stressing the importance of the subjects being taught at school. We find that students need to be reminded frequently of the importance and encouraged to put some time aside every week for Quran, Arabic and Islamic studies.